

Minutes - RCOG BOARD MEETING

Monday 14 October 2024

VENUE: OG Bowling Club

Meeting Opened – 4:30pm

1. Attendance:

	Jy	A	S	O	N	D	J	F	M	A	M	J
Paul B	XR	XR	XR	XR								
John P	XR	XR	XR	A								
Kath V	A	XR	XR	XR								
Lynne C	X	XR	A	A								
Meredith O	X	XR	XR	XR								
Lyndy S	A	XR	XR	XR								
Pearl M	XR	XR	XR	XR								
Rod B	X	XR	XR	XR								
Marita Greg	A	XR	A XR	A XR								

A = Apology

X = Present

R = Provided report

Minutes of Previous Board Meeting.

Changes to the September minutes:

Heather approached her family members who are in the legal profession to discuss this matter.

***Motion:** That the minutes of the October Board meeting be accepted as a true and accurate record of the meeting.*

Moved: Rod Seconded: Paul Carried

Visitor - Peter Cullen to discuss 'Welcome to Country'

Action: Add a question to the membership survey regarding acknowledgement of country.

2. Action Points from PREVIOUS Meeting

List of the activities that were allocated at the last meeting; when completed, they can be removed

ITEM #	TOPIC	PERSON /S RESPONSIBLE	FOLLOW UP ACTIONS/OUTCOMES	DATE ADDED	DATE COMPLETED
1	ATO/Income Tax and GST Requirements meet with accountant	MO/RB/JP	Discussions/planning progressing; ATO feedback received; summary statement in Dropbox. Finance committee to meet. Webinar with the not for profits on how to deal with the new process. Still waiting for ATO to acknowledge change of contacts.	March	ongoing
2	Review of Duck race	RB et al	All accounts / commitments have been paid. Greg Leece and Heather Wilson to meet with Barwon Coast Chair. Letter received from Barwon Coast and we will wait until Heather is back from leave.	April	October
3	Meet with OGRE re ongoing sponsorship	PC/RB	Met with reps; awaiting their decision. MOU ends in October. Indication that they will not sponsor the market; and not provide signs	June	October

			for this or Art Show. No word with regard to Duck Race. Lisa is investigating other potential sponsors.		
4	Recycling Blister packs	LC/PM	Results of meetings with those involved. OGBC and OG Pharmacy will share the cost. \$1,000 total cost , 6 boxes twice a year costs the Club \$667 per year. Pearl has the budget - Pearl to arrange payment.	July	

- **Correspondence** - List important correspondence including emails/messages (See separate list)
Add Wombat program to list of things we might consider

Motion: That the correspondence inwards be accepted, and outwards be ratified.

Moved: Lyndy Seconded: Greg carried

Motion: That we consider a December/January summer market raffle.

Moved: Meredith Seconded:Kath carried

David Larkins to be asked to coordinate.

16 people volunteered for the Cadel Evans Bike Race.

Preservation of Club Archives with the Geelong Historical Society donation of \$200 approved. Noel is organising.

5. **Reports** activities of interest/relevance; status updates

Admin. Reports:

- President's Report (MO):
New Group leader Barry Cooper with Greater Geelong Club.
- Treasurer's Report (JP):

- Secretary’s Report (RB):
Two prospective members are attending tomorrow night, web page is up to date.
- Past President/Vice President’s Report (LC):
- President Elect’s Report (LS):

Service Chair Reports:

- Community/Environment (PM): (Dropbox) -
- International (KV) (& Public Image): (Dropbox)
Requests approved for CRST and RAM - John to implement.
Training for Iphone - approved and Rod to implement
St Jude’s School in Tanzania is approved.
- Vocational (MS): (Dropbox)
- Youth (PB): (Dropbox)

Motion: That all reports be accepted.

Moved: Lyndy Seconded: Pearl **carried**

6. Business on Notice –

ITEM #	TOPIC	PERSON RESPONSIBLE	FOLLOW UP ACTIONS/OUTCOMES	Date feedback required by (If appropriate)
1	Board vacancy	MO	Board decision is required. General Board position to be advertised. Those interested please notify the Secretary via email. <i>Motion: Vocational Committee will continue and Community Service Awards function will continue.</i> <i>Moved: Rod Seconded: Lyndy carried</i>	October
2	Criteria for Allocation of Club Funds	MO	Proposal previously tabled. Updated draft and proforma in dropbox. Requires	July

			endorsement. RCG proposal to contribute to Geelong Community Foundation - club response is no. <i>Update - There will be a donation to the Rotary Foundation and END Polio Now each year.</i>	
3	GERN proposal	MO	Board notification to club members and other clubs of withdrawal from proposal. Future involvement is possible through RARE.	October
4	Membership planning docs	BE/GB MO	Review of draft documents prepared. Procedures need to be endorsed. Promotional document changes. application form include: Name Address Contact details Occupation Qualifications and training Community Involvement Interests Reasons for wanting to join the Rotary Club of Ocean Grove Name of Sponsor (if applicable)	October
5	Archiving club records; payment to Library	NE	Donation to library; they are digitising selected archive records.	October

1. General Business - items raised by members or discussion from Business on Notice.

- Shelterbox Champion's Award - we won Silver
- Distribution of \$ 500 Footy Tipping money. Wombat's Wishes.
<https://wombatswish.org.au/about-us/>
Motion: That the funding raised by the Footy Tipping competition goes to Wombat Wishes camps at Queenscliff
Moved: Greg Seconded: Lyndy carried
- Acknowledgement to Country discussion.
- Visit to Connewarre Wetlands Conservation Centre
funding went to Wetlands Trust.

- Using mobile phones on Gold Coin Collection points.
- Xmas activity in Ocean Grove - community group to investigate small scale activity.
- Guest Speaker certificate - RAM approved
- Elaine Elliott - via Stuart Elliott - Rymen travel options - there will be an update at the next Board meeting.
- <https://www.schoolofstjude.org/> School of St Jude's Tanzania - guest speaker - invite other Rotary Clubs.

Action Points from THIS Meeting

ITEM #	TOPIC	PERSON RESPONSIBLE	FOLLOW UP ACTIONS/OUTCOMES	Date feedback required by (If appropriate)
1	Rotary and Mental Health	M ONI	Carried over from previous meetings. Research paper to be distributed prior to next Board meeting.	November
2	Privacy policy and promotional material /social media. On line safety.	M ON KV	Contact with Pauline Stewart (District AG Public Image). Discussions on professional development for Board members and committees	February 2026
3	Cooperation projects with Bowling Club 2026		Carried over from previous meetings.	Ongoing
4				
5				

9. Next RCOG Board Meeting @ OGBC - Monday Nov 11 - 3:30pm - 5:30pm

MEETING CLOSED AT: 6:40pm

Art Show - Financial Statement - 2024

	Income	Expenditure	
Balance from 2023	3040		
Entry Fees	3910		
Sale commission on items	3195		
Raffle - cash	2187		
Raffle - Square	141		
Catalog/Donations - cash	290		
Catalog/Donations - Square	63		
Sponsorship	7700		
Art Show Prizes		10000	
Venue Hire		500	
Board Hire		400	
Cleaners		480	
Catalog Printing		780	
Judge Payment		400	
Catering Food 1		218.93	
Catering Food 2		46.54	
Catering Alcoh. Drink		530	
Catering Soft Drinks		136	
Raffle Tickets		150	
	20526	13641.47	
Balance:	6884.53		

November board meeting report

11th November 2024

6th October Market

8th October Wetlands Centre Lake Road Connewarre

11th October Collect Record Books From RJCA participants

12th October Rotary District Meeting

14th October Board Meeting

15th October Rotary Meeting Kristy Bergman – Men's family violence

18th October High Tea C.W.A.

21st October RJCA presentation of Certificates Surfside P.S.

22nd October Sea Roads Ferry sail and lunch

24th October Planning meeting for 29th October presentation evening.

RJCA certificate presentation Our Lady Star of the sea

28th October. Meeting at 360Q with Barry Iddles re end of year celebration

29th October RJCA Primary School presentations

31st October Assist set up of Art Show

1st November Art show opening

3rd November Market

8th November Feed me Bellarine dinner

Rotary Club of Ocean Grove Inc – Strategic Plan 2024 -27

This Strategic Plan has three parts:

- Part 1 Club Governance Plan**
- Part 2 Club Strategic Goals and Annual Goals**
- Part 3 Annual Action Plans for the Service Committees**

Vision: (Do a visual with a globe)

Together, we see a world where our members unite and take action to create lasting change – across the globe, in our community and in ourselves.

CLUB GOVERNANCE PLAN 2024 -27

The Club Governance Plan includes Purpose, Organisation Type, Board Responsibilities, Position Accountabilities, Committee Structure and a list of club governance documents. This plan is complemented by The Guidelines for Allocation of Club Funds 2024.

Statement of Purpose – From the Club Constitution

A main purpose of the club is to carry our successful service projects based on the Five Avenues of Rotary service and to encourage and foster the ideal of service as a worthwhile activity.

Mission:

We provide service and support to others, promote integrity, and advance world understanding through fellowship whilst providing opportunities for our members to socially connect and have fun.

Rotary Club of Ocean Grove Inc– Type of Organisation.

The Club is an Incorporated Association with reporting and accountability requirements to Consumer Affairs Victoria. The Club is required to do a self review report to the Australian Taxation Office (ATO) and is identified as a not for profit organisation (NPO). The Club is in the ATO category

of Community Service and is prohibited from distributing income or assets to the membership both while it is operating and if it winds up. This plan includes evidence of meeting the needs based criteria for a Community Service Organisation. The Club is a registered fundraiser.

Rotary Club of Ocean Grove Inc Board Responsibilities and Accountabilities.

Board – The Board has responsibility for Internal Management, Administration, Governance, Strategic Planning and Annual Reporting; Policy Development, Finance and Links to Rotary District 9780 and the Rotary Regional Community Group.

Internal management includes Rotary branding, membership, public image, allocation of responsibilities across the club, Codes of Conduct, grievance processes, professional development, internal club communication and the club meeting program.

Administration tasks performed by the Secretary include membership records, correspondence, club documentation, online record keeping, insurance, compliance requirements and financial reporting. The Board responds to incoming correspondence and develops a course of action. The Secretary reports to the Board on administrative matters or issues that require further resolution. The Board has responsibility for the oversight of administrative systems and processes.

Governance includes club leadership, the club committee and team structure, meeting procedures, decision making framework, accountability and reporting relationships and ethical and social responsibility. The Board will review and consider approval of decisions that have been made by committees with delegated responsibilities.

Strategic Planning includes setting club goals, identifying strategies and actions to achieve goals, aligning club plans with Rotary District 9780 strategic plans and Rotary International priorities, themes and focus areas; and preparation of an Annual Report.

Policy Development involves the preparation of policies to reflect legislative and regulatory requirements, consistency of policy and by laws, regular updating of policies and codes and making policies and codes accessible to the membership on the website.

Finance includes membership subscriptions, donations to Rotary Foundation, sponsorship, grants, fundraising, budget allocations, distribution of funds, financial procedures, financial record keeping and reporting, financial accountability and meeting Australian Taxation Office requirements for not for profit organisations. Financial reports are presented at each Board meeting and Board approval is required.

Links to Rotary District 9780 includes meeting district governance requirements through use of appropriate policies and compliance procedures, making links with District Governors and Directors and participating in district assemblies, Rotary conventions and Rotary Leadership Institute professional development.

Rotary Club of Ocean Grove Inc Board Sub Committees

1. Finance – Treasurer, Secretary, President and President elect (2nd part of the year) plus option of a coopted member with financial expertise.
Reports to the Board through the Treasurer.
2. Administration – President, Secretary, Assistant Secretary.
Meets at a time between Board meetings if required or if there are major compliance or administrative tasks to complete. Responds to urgent matters.
Reports to the Board through the President.
3. Membership – Membership Coordinators, self nominated Committee members, President Elect, Secretary.
Reports to the Board through the President Elect.
4. Rotary Foundation – Foundation Chairperson, self nominated members who are personal contributors to the Foundation.
Reports to the Board through a Director who is a member of the Foundation. Alternatively reporting is through the President Elect.

Rotary Club of Ocean Grove Inc Avenues of Service Committees

The Club is organised into five Avenues of Service – Club Service, Community Service, International Service, Vocational Service and Youth Service.

1. Club Service
Club Service covers the actions that members take within the club to help it function successfully.
Club Service includes Club Meetings responsibilities, Fundraising Committees and Teams (Art Show, Market, Duck Race) Public Image and Communication, Social Committee, Technology Support and 'Family of Rotary'. Reporting to the Board is by the President, President Elect, Vice President or Secretary or by Directors who have responsibility for a specific area. These reporting arrangements will depend on the composition and involvement of Board members and may be varied each year by the President.

2. Community Services – Director representation on the Board.
3. International Services – Director representation on the Board.
4. Youth Services – Director representation on the Board.
5. Vocational Services – Director representation on the Board.
6. Environmental projects – This operates as a separate committee and reports to the Board through the Community Services Director.

Rotary Club of Ocean Grove Inc Governance Documents

These documents are expected to be consistent with each other and the set of documents includes:

- Club Constitution 2020 – Overriding document
- Club By Laws 2020
- Rotary International Code of Policies 2024 – Operational requirements
- Club Governance Plan – Part of Strategic Plan, updated 2024
- Club Policies, Procedures and Codes – Child Safety Code , Youth Protection Procedures, Privacy Policy, Code of Conduct, Complaints and Grievances Policy and Procedures, Disciplinary Procedures, Membership Procedures, Privacy Policy. These are updated every five years or in response to legislative changes and key directions from the Rotary International organisation.

Rotary International, Regional Council and Rotary District 9780 Priorities 2024-27

Club goals, strategies and actions will be linked to the following strategic priorities:

- Increase our impact
- Expand our reach
- Enhance member engagement
- Increase our ability to adapt.

CLUB GOALS

Rotary Club of Ocean Grove Strategic Goals 2024-27

1. Increase membership (Rotary Club Central goal) and enhance the membership experience.
2. Increase fundraising through events, activities, sponsorship and grants and establish criteria for the allocation of funds.
3. Implement and support a minimum of 15 Rotary programs, projects or campaigns covering International, Youth, Vocational, Community and Environment Service and Increase our impact.
4. Provide club support to the Rotary Foundation, encourage member donations and apply for grants.
5. Build community connectedness and provide support to community groups and individuals when needed.
6. Promote a positive image of Rotary and expand the reach of Rotary
7. Encourage member participation in professional development programs that develop knowledge (about Rotary), world understandings, leadership skills and Information Communication Technology (ICT) capabilities.

Rotary Club Central Goals.

The Club is required to enter annual goals on Rotary Club Central (RCC). These goals are specific, measurable and time defined.

These goals are need to be consistent with the Strategic goals.

These RCC goals cover the following statement categories:

Enhance Participant Engagement – membership numbers, number of social activities, membership of a Rotary Action Group, participation in leadership development, participation in district training, District conference attendance.

Increase Our Impact – Annual contribution to Rotary Foundation Annual Fund, Annual contribution to Polio Plus, number of service projects completed during the Rotary year.

Expand Our reach – Membership number target by the end of the Rotary year

Increase Our Ability To Adapt – Up to date Strategic Plan, Use of current and correct Rotary logos and portraying Rotary members as 'People of Action', Regular updating of website, Review and updating of By Laws.

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ROTARY CLUB OF OCEAN GROVE INC

GUIDELINES FOR ALLOCATION OF CHARITIES ACCOUNT FUNDS - DRAFT

CLARIFICATION OF TERMS AND FORMS

Expense – Costs incurred in raising club revenue or running the operations of the club. Expenses are recorded by cash card (cost of goods sold and meeting expenses) or invoices. Expenses need to be an accurate measure of time, effort, expertise and resources used in providing a good or service.

Beneficiary – A person or group who will receive money or other benefits from club fundraising activities.

Donation (external) – This term is used in the club financial record keeping system to show distributions to beneficiaries of the club fundraising. Donations can include general donations and grants for specific purposes.

Reimbursement – This term is used for money paid back to club members who have used personal funds to pay for cost of goods sold, approved Rotary professional development or small gifts or awards that are provided by the club. Receipts must be provided.

Rotary Club of Ocean Grove Inc Request for Payment Form- This form is to be completed and received by the Treasurer prior to the payment of donations to beneficiaries and reimbursements.

Consumer Affairs Victoria Beneficiary Consent Fundraisers – This form is to be completed and signed by new beneficiaries. It is to be received by the Treasurer prior to the distribution of funds.

Rotary Club of Ocean Grove Inc – Application for Grants Form. This form is to be completed jointly by the Service Committee Chairperson/ Rotary representative and the beneficiary contact person if there are grants of over \$500 to external organisations. Club grants to Rotary International programs and Rotary Foundation are excluded. Student scholarships that are based on criteria set by the Club.

CRITERIA TO GUIDE BOARD DECISIONS ON ALLOCATION OF FUNDS.

There is an expectation that all distributions to beneficiaries of over \$ 500 are approved through the Board Budget process at the start of the year or are directly approved by a Board meeting with input from the Service Committee if applicable. The Board is expected to use the following criteria as guidelines to assist in the decision making process.

1. Service Committee Plans and Budgets

Priority is to be given to funding proposals that are in the Service Committee Annual Action plan that has been approved by the Board and is within budget. These plans are linked to the Club Strategic goals and the objectives set by the Service Committee.

2. Rotary Program Requirement

The Club Strategic Plan sets out a minimum requirement of 15 Rotary programs to be funded or implemented by the Club in a Rotary Year including at least one Rotary program from each Service Area. The 2024/25 Service Area budgets identify 22 Rotary projects, programs or activities so this requirement is met.

Rotary programs are defined as programs organised and operated by our club, District endorsed programs and campaigns, Australian Rotary programs, Official Rotary International partnerships, Rotary Foundation grant programs and international programs where there are partnership agreements with Rotary and the Rotary logo can be used.

Club support for the Rotary Foundation is part of The Object of Rotary in the Club Constitution. The club is to make an annual commitment to the Rotary Foundation which is the RI official charity and Polio Plus which is the RI priority. The club should strive to meet funding benchmarks if this can be funded with the overall club budget.

Joint funding arrangements with another Rotary club (s) will not count as a Rotary program if the Rotary clubs do not have influence over the operation of the program and the accountability arrangements.

The Rotary Club of Ocean Grove currently or recently contributed to the following Rotary RI or District partner programs – Rotary Foundation, Polio Plus, RAWCS Disaster relief Australia, RAWCS Overseas Aid fund, Shelter Box, ROMAC, RARE Rotary District 9780, Rotarians Against Malaria, Australian Rotary Health including `Lift the Lid` and Interplast.

Rotary Club programs include Junior Community Award Program, VCE Student Scholarships, Grade 6 student scholarships (bursaries) across all primary schools in our locality, Vocational Awards and Goorambat Veteran's retreat (District Grant).

3. Needs based funding

Not for profit organisations can identify in the Australian Taxation Office (ATO) Community Service category if they can show that distributions to beneficiaries are principally needs based. The club aims for **more than 50% of distributions in our Charities account to be needs based grants or donations** within Australia. **The ATO definition of Community Service Organisation covers particular needs by reason of youth, age, disablement, poverty or social or economic circumstances.**

Needs based spending in the 2024-25 budget includes:

- Primary and secondary student scholarships that include a need criteria - Youth
- Funding of programs for people with disabilities – Riding Develops Abilities, Disabled Surfers Association in Community Budget and funded by the Art Show.
- Support for people in social or economic need - Feed Me Bellarine, Salvos in Community Budget
- Mental Health and Australian Rotary Health including `Lift the Lid` – President's budget
- Wellbeing and support programs – Veteran's retreat with co funding from District grant, Compassionate Hearts, Wombats Wish, Youth Program at Ocean Grove Community Hub with joint based funding by Youth and Community Service budget and the joint program with Bellarine North Rotary to provide funding for the Salvos family therapy program.
- Volunteer Organisation of the Year Award – Vocational Budget.
- Support for the aged.

The Board needs to review the situation of Duck Race payments to schools and check that there are criteria for how this money is spent to ensure that this distribution comes under the needs criteria. ~~When allocating non budget line spending the Board needs to check that additional spending does not reduce the percentage of needs spending below 50%.~~

Needs based funding includes preventative and community building programs in addition to crisis response and disaster support funding both in Australia and overseas. ~~Disaster relief within Australia will increase the needs percentage. All of the International Service budget is needs based spending but is allocated overseas. To be safe with the ATO Community Service category requirements it is recommended that we aim for 50% of our charities spending to be needs based in Australia.~~

Rotary International promotes leadership development, youth development, Science extension programs and vocational programs. These are all areas of legitimate spending although they may not be needs based.

4. Type of Beneficiary - Allocation of Club grant funds to external organisations or individuals

If the Rotary Club of Ocean Grove provides more than \$ 500 to an individual or organisation who is external to the Club then this money should be regarded as a grant. Student scholarships that are awarded according to criteria set by the Rotary Club and Rotary Foundation donations are not regarded as external grants.

Payments to Rotary District 9780 programs, Rotary Foundation District grants and approved Rotary International programs or partner programs do not need to follow the grant application process outlined below. These programs may have their own pro forma to be completed.

The Rotary Club of Ocean Grove Inc Grant Application Form is completed jointly by the beneficiary and the club representative. New beneficiaries are required to complete the Consumer Affairs Victoria Beneficiary Consent Form.

The following information should be considered by the Service Committee Chairperson and the Board prior to agreement to make a grant to an external beneficiary

A. Type of beneficiary receiving the grant funds:

- Organisations rather than individuals – the exception is student scholarships that are awarded to individual students through their school.
- **Preference for registered charities and reputable Not for Profit organisations in the Community Service category.**
- Private profit based **businesses** should **not** be considered eligible for these grants, even if they have previously worked under the NDIS or make claims to be involved in supporting Mental Health.

~~B. Completion of proforma as part of the application process for a grant and making a link between the purpose of the grant and the club goals or service area objectives.~~

~~C. Completion of required documentation if a Rotary District grant is involved.~~

B. Link between the purpose of the grant and the objectives of the Service Area.

5. Grants to Community Foundations in Geelong

There are two major charitable foundations that operate in the Greater Geelong area plus several other foundations. The Geelong Community Foundation and Give Where You Live Foundation websites provide information on how these Foundations manage and distribute their funds and lists the organisations that receive community grants.

The Barwon Rotary Community Group has a proposal for member clubs to contribute to a Rotary branded sub fund of the Geelong Community Foundation. This is an endowment fund and under this proposal 4% of annual fund earnings will be distributed to community groups across Geelong, The Bellarine and Queenscliff. The funds will be distributed according to assessment criteria and an application assessment process set up by the Geelong Community Foundation. The Board has agreed not to make a contribution to this fund for the 2024- 25 Rotary year. In following years the Board will make the decision on contributions as part of the annual budget process and decisions of a current Board will not be binding on future Boards.

The 'Give Where You Live' Foundation distributes current donations and includes a community choice voucher program and provision of material aid to disadvantaged members of the community. Collaboration with this Foundation was investigated as part of the GERN Feasibility study.

It is recommended that the Community Services Committee and the Board do the necessary research prior to making a significant financial commitment to either Foundation or other Foundations.

6. Collaboration Projects with other Rotary Clubs

The Rotary Club of Ocean Grove may be approached by other clubs to make a joint contribution to funding a particular cause or wellbeing/ mental health support program. **Joint funding arrangements with other clubs should consider similar and credible programs in our locality and will be still subject to our club following these funding guidelines prior to making a funding commitment**

7. Club Partnerships and Sponsorships

The Board is considering partnership arrangements and joint funding of community causes/projects with both the Ocean Grove Bowling Club and the Bendigo Community Bank. **Negotiation of these partnership arrangements will be through the Board.**

~~There are restrictions or voluntary club codes related to promotion of a gambling facility in junior sporting clubs. All partnership and sponsorship arrangements need to be consistent with the public image of the Rotary Club of Ocean Grove and a socially responsible club.~~

8. Payments for professional services and other services.

The Rotary Club of Ocean Grove Inc Administration Account can pay for professional services that are required as part of the operation of the club eg Accountancy and Legal Services, Mediation.

Some clubs do engage the services of professional consultants to deliver professional development and change management programs to club members. It would be difficult to justify this type of spending from the Charities account. This could be considered by the Board if there was a demonstrated benefit of using such a service and it would contribute to the effective operation of our club.

Direct employment arrangements involve insurance including WorkCover, superannuation and taxation arrangements that our club may not be in the position to manage. Our members provide their labour in a volunteer capacity. The Board will not engage the services of labour hire companies.

The club may receive proposals to fund the services of a private consultant or professional practitioner providing therapeutic or health care services to an individual. These services may be paid for directly or through an intermediary organisation. ~~I without first checking out the situation with Don Shields, District Insurance Officer. The Club may be placed in a situation where grants are provided to an intermediary organisation that then directs these funds to a private consultant or professional practitioner.~~ In these circumstances there is the expectation that that the proposal is thoroughly investigated prior to the agreement to proceed and the club does not make a long term commitment to such a program. The club needs to exercise caution if requested to fund **mental health**/wellbeing programs that involve massages, adventure type physical activities, life coaching, **alternative therapies** or ~~counselling~~ **psychological services** by people who may not have appropriate professional accreditation or registration.

9. Sporting Clubs and support for young people playing sport.

Sporting Associations are a separate category of Not for Profit Organisation according to the ATO guidelines. Any Rotary Club funding to a sporting association is considered **incidental**, rather than as part of our main purpose.

Sporting and Surf Life Saving Clubs on the Bellarine Peninsula have been generously funded by Government grants in the past few years and the current City of Greater Geelong budget includes provision for further development of junior football and soccer facilities in Ocean Grove. The Surf Life Saving Club and OGFNC have the potential to raise funding through commercial operations and in the case of OGFNC their gate takings. The parent clubs have a responsibility to contribute to junior development of their clubs. There is also junior development available through their state associations eg Tennis Victoria.

There are numerous junior sporting clubs and teams on the Bellarine Peninsula including football, soccer, netball, basketball, tennis. These teams are based in Barwon Heads, Ocean Grove, Point Lonsdale and Queenscliff and play in different associations and levels. There are also nippers,

athletics, gymnastics and swimming clubs. There are hundreds of kids involved with well over 50 teams and it is not possible to provide widespread funding support. Sport provides team work and engagement for young people but supporting sport is not part of our core purpose.

The Rotary Club of Ocean Grove will not provide sponsorship of junior sporting clubs for the following reasons:

- A. It is not possible to provide funding support to all the teams in our locality and it can be considered unfair to provide funding to one club or group of teams rather than others.
- B. In many cases the parent organisation has fundraising and commercial money raising capabilities.
- C. There are junior development activities funded by peak sporting associations.

The Club has received requests to contribute to facilities upgrades and equipment purchases. Prior to making a funding commitment the Club needs to check if funds have been allocated for similar purposes by the City of Greater Geelong or local parliamentarians.

The club may receive requests to help needy children with payment of sporting club fees, uniforms or boots and this can help avoid situations where children are isolated from their peers and cannot pay sport due to family financial constraints. There is now a Government package provided to meet these needs.

The club has previously been asked to provide support for a local athlete who reached the international level of competition in junior tennis. This type of request may involve multiple amounts of small funding and the Board can consider on its merits when presented with the request.

Funding for the Geelong Sports Academy is committed for 2024 but should be reviewed for future years. This recommendation comes from the Strategic Planning consultation process.

10. Museums and Historical Societies.

Funding to support local museums and historical societies should be regarded as incidental rather than part of our main purpose as a community service organisation.

11. Filtering our requests for funding support.

The Board receives a considerable number of requests for funding of community support activities, domestic charities, international charities and Rotary causes. The Secretary does an initial filtering of the correspondence to be tabled at Board meetings and also forwards relevant requests to service area chairs who go through an additional evaluation of requests to raise with their committees.

The Rotary Club of Ocean Grove is currently operating close to the maximum number of projects and programs that we are able to support and taking on further causes may delete the impact of what we are able to achieve.

The following types of programs should be avoided:

- Youth programs or groups ran by religious organisations that have 'a mission purpose'
- Programs that support a political party or a political cause
- 'Orphanages' in Cambodia
- Programs where there are child safety concerns

The following matters should be taken in consideration when making decisions about additional funding support or discretionary spending:

- Alternative sources of funding available to the organisation requesting support
- Duplication of work that is already being done by other organisations eg the new RI rules state that clubs should not duplicate the work of a Chamber of Commerce
- Club member perceptions about level of community support for a particular cause.
- Member recommendations based on their knowledge of the work of a particular organisation rather than 'knowing someone who is a good person and is requesting money'.
- Urgency of the funding eg disaster support.

12. Declaration of Interests

The Rotary Club of Ocean Grove Inc encourages community building and supports the involvement of individual members in different organisations in the community. There may be times when the interests or involvement of Board members needs to be declared if the Board is making a decision to financially support an external organisation that a member is involved with. There also needs to be an 'appropriate degree of separation' between the Board member and the organisation or individual the Board is considering providing funding to.

13. Ratio of domestic spending to international spending

ATO guidelines specify spending for Community Service Organisations needs to be principally in Australia. International spending can include the International Service Budget plus Rotary Foundation club funding plus Polio Plus club funding. Estimates for the 2024-25 budgets indicate that the ratio International spending to total spending in the charities account is approximately 25%.

14. Ratio of funds raised to funds distributed.

This is monitored by Consumer Affairs Victoria. If less than 50% of funds raised are distributed to beneficiaries registration is subject to a public disclosure condition which will apply to all fundraising. The CAV register shows The Rotary Club of Ocean Grove is close to the 50% ratio. If less than 35% of fundraising proceeds go to beneficiaries the club may be asked to show clause why the club should be registered. The Club will need to monitor the proportion of fundraising revenue allocated to prizes at major club events.

15. Strategic Plan Member consultation process.

Member feedback said that the number of projects we were doing is 'about right'

Member feedback suggested the following allocation of club funds.

Local 44%

District/Australian 30%

International 25%

The club funds include both the Administration and Charities Accounts.

Local spending includes local community grants, local Rotary projects, local youth scholarships, local youth development programs, social activities and club administration. The term local is used to apply to the locality of our club which is defined in the Constitution as Barwon Heads, Ocean Grove, Point Lonsdale and Queenscliff with areas in between as shown on the map. The meaning of local has been extended to cover the Local Government areas of City of Greater Geelong and the Borough of Queenscliffe that cover the locality of our club. Local may also apply to the recently formed Barwon Rotary Community Group.

District spending includes subscription payments forwarded to Rotary District 9780 plus payments to District programs and campaigns. Australian spending includes subscription payments to Rotary International South Pacific and Philippines Office (RISPPPO). It includes Rotary Australian Districts programs such as Australian Rotary Health and RAWCS Australian Disaster relief.

International includes the International Service Committee program budget plus Rotary Foundation club contributions plus club contributions to Polio Plus.

Meredith O'Neill, President, Rotary Club of Ocean Grove
9/11/2024

**ROTARY CLUB OF OCEAN GROVE INC
GRANT APPLICATION FORM**

This form is to be filled in jointly by the Rotary Club of Ocean Grove representative and the representative of the proposed beneficiary. This proforma applies to grants to external organisations or individuals over \$500. Student scholarships based on criteria set by the Rotary club and grants to Rotary International and Rotary Foundation programs or projects are excluded.

1. Name of the Beneficiary

2. Project or Program Description.

Title (if applicable)

Where?

When?

Who will be involved?

If the beneficiary acts as an intermediary and pays for the services provided by another person or organisation then details need to be included.

3. Budget

How much grant funding is requested?

Provide a breakdown of how this proposed funding will be allocated.

4. Partnership Arrangements – If applicable

Name and contact details of other Rotary Clubs who have agreed to make a financial commitment to this program or project.

Does the project or program involve a formal partnership agreement?

If yes, have the Boards of both the Rotary Club of Ocean Grove and the partnering organisation approved the arrangement?

5. Child Safety – If applicable

Is the Rotary Club of Ocean Grove satisfied that the required Working with Children checks and child safety procedures are in place and there are checks to respect privacy and keep young people safe on line?

Has the Rotary Club of Ocean Grove received the required permissions for involvement with overseas programs that support children and young people?

6. Contact Details

Beneficiary Contact Person:	Name
	Phone
	Email
	Signature

Rotary Representative	Name
	Phone
	Email
	Signature.
	Grant approval sign off and date

ROTARY CLUB OF OCEAN GROVE – NEW MEMBER APPLICATION PROCEDURES

Approved by The Board 11 November 2024

There are four categories of prospective member:

- Prospective members who know a club member who has introduced them to the club and has offered to be their sponsor.
- Current Rotary members and who wish to transfer from another club.
- Prospective members who have approached the club with an interest in joining, including new residents in the club locality who may not know club members.
- My Rotary Leads – this category of prospective member has applied through Rotary.org/join and has been referred to the club where there is an expectation that a club officer will follow up.

The following club members are involved in the process.

Sponsor (proposer) – a club member who introduces the prospective member to the club and supports them with the application process.

Membership Coordinator 1 – Administers the application process.

Membership Coordinator 2 - Provides support for the new member after their induction to the club

In future years the Membership Coordinator may become a single position.

Secretary – Contact person for external enquiries and membership record keeping.

President Elect – Delegated responsibility with the Membership Coordinator to make recommendations to the Board.

The steps in the membership process are outlined below.

Step 1: Initial Contact with the Club

Prospective members are invited to contact the Club Secretary for further information or to register an interest in applying for membership. The Club Secretary will forward details to the Membership Coordinator 1 who will then make contact with the prospective member. A Club sponsor may contact the Membership Coordinator 1 to arrange a meeting with the prospective member.

Step 2: Introduction Meeting. (Overlap with step 3)

The Membership Coordinator 1 has an informal meeting with the prospective member to share information about the club and answer questions. The club brochure, membership information sheet and application form will be provided at this meeting. If the prospective member has a club sponsor then this sponsor may attend this meeting. The Membership Coordinator 2 or President Elect may also attend this meeting. The main purpose of this meeting is to provide information about the operation of the Rotary Club of Ocean Grove and to assist the prospective applicant to make their own self assessment of their suitability for membership of the Rotary Club of Ocean Grove.

Step 3. Introducing a Prospective Club Member to the Club (Overlap with step 2)

A club member or the Membership Coordinators can invite a prospective member to the club to attend up to two meetings as a paid guest to establish their interest in Rotary and their compatibility within the club. The club members or Membership Coordinators must advise the Club Attendance Officer through jotform by the required date to assist with catering and seating arrangements. If a member brings a prospective member to a club meeting then they must introduce the prospective member to the

Membership Coordinator 1 prior to the commencement of the meeting. The Membership Coordinator 1 will communicate with the President who will introduce the prospective member to the club membership during the meeting. The club member or Membership Coordinator is expected to accompany their guest at the meeting and help them to meet members.

Step 4 Application Form

All prospective club members will be required to complete an Application Form and forward this form to Membership Coordinator 1 who will record the date of receipt of the form.

Step 5 Club Member Notification and Opportunity to Respond.

Club members will receive written notification through email that a named person has applied for membership of The Rotary Club of Ocean Grove. Members are provided with the opportunity to express concerns about the prospective member if they have knowledge that they consider to be relevant to the Board decision on the application. This statement must be submitted in writing to the Secretary with name provided and within 7 days of the notification. If members do not reply to the email this is considered to be consent for the application. This step must take place **prior** to the prospective member being invited to join the club.

Step 6 Recommendation to the Board.

The Membership Coordinator(s) and the President Elect (or nominee) will have responsibility delegated by the Board to make a recommendation on the suitability of a prospective member for active membership of the Rotary Club of Ocean Grove. The following sources of information can be used:

- Responses on the application form
- Sponsor recommendations
- Objections from the membership that are deemed to 'be of reasonable grounds'
- Observations based on personal interactions at club dinner meetings.
- Other information that the prospective member chooses to provide to support the application.

The following criteria can be used to guide the recommendation.

1. A record of a productive contribution through business, employment, volunteer work or community service.
2. A commitment to the Rotary values of Integrity, Fellowship, Diversity, Service and Leadership.
3. An interest in Rotary International causes and the community based programs and activities of the Rotary Club of Ocean Grove.
4. A record of working cooperatively with other people in organisations and a willingness to be involved in effective teamwork at the Rotary Club of Ocean Grove.

The recommendation can be

1. Accept the application
2. Seek further information on the application
3. Reject the application.

If there were membership concerns or objections these will need to be tabled at the Board for consideration. If further information is required the Board may recommend referee checks, a formal

interview process or in some cases a Police check. If an interview is required the Board will set up an interview panel.

Step 7 Board Decision and Communication with the Prospective Member

The Board will make the decision on whether to accept or reject the application or seek further information prior to making a final decision. This decision should be made within 30 days of receipt of the application form or at the earliest possible opportunity. If the application is approved The Secretary will forward a package to the prospective member including:

- A letter of offer of membership from the President
- A New Member Information Form prepared by the Secretary to cover the information required for the RI data base
- The Media Consent Form – Optional
- Membership fee and payment information – Prepared by the Treasurer.

The new member is asked to return the required forms to the Secretary and the acceptance of membership will be tabled at the next Board meeting. The Secretary has the responsibility for entering the required membership information on the Rotary International Data base. If the member is transferring from another Rotary Club there are forms that need to be exchanged between the Clubs and this will be through the Secretary.

If the application is rejected it is the President's responsibility to inform the applicant in writing.

Step 8 Induction

The Membership Coordinator 1 will contact the new member to arrange a suitable time for the induction to take place and to explain what happens during the induction ceremony at a club meeting. The President and Secretary shall arrange for the new member's induction, membership card, badge and Welcome Pack to be presented at the club meeting. A Membership Coordinator will be asked to assist at the induction presentation.

Step 9 New Member Support

The Membership Coordinator 2 is expected to sit with the new member at the first few meetings and introduce the new member to other club members. The President will work with the Membership Coordinator 2 to allocate a club mentor to the new member. The member will have opportunity to express interest in a particular line of service and after time to experience how the club operates. They will inform the President of their choice of service committee involvement.

Step 10 Member Concerns

The mentor should be the first point of contact if the new member is experiencing difficulties or is unhappy at the club. If the new member feels they have been treated unfairly or if there has been inappropriate behaviour there are procedures set down in the Club Complaints and Grievance Procedures document which is on the web site.

Meredith O'Neill, President, Rotary Club of Ocean Grove

**ROTARY CLUB OF OCEAN GROVE
MEMBERSHIP APPLICATION FORM**

Name of Prospective Member

Residential Address

Contact details

Phone

Email

Name of Sponsor (if applicable)

Occupation

If retired please name your previous occupation(s)

Qualifications, training, recent short courses, current registrations or licences.

Community Involvement

Reasons for wanting to join the Rotary Club of Ocean Grove

Application received by Membership Coordinator

Name

Signature

Date

**ROTARY CLUB OF OCEAN GROVE
MEMBERSHIP APPLICATION FORM**

Rotary Involvement – this section is only to be filled out by previous and current Rotary Members.

Name of clubs and time periods of membership.

Positions of responsibility

Committee involvement

Volunteer service

Awards and recognition

Contact person and contact details

This applies if the applicant is currently a member of another Rotary club.

COMMENTS TO BOARD MEMBERS AND MEMBERSHIP COMMITTEE– This does not become part of the Procedures document.

Step 1

Prospective members can be sponsored by an existing member or they may contact the club directly. We have now covered the situation where new people in our community can apply for membership even if they do not know anyone in the club. We do not require club members or the Membership Coordinator to sign as a sponsor even if they do not know the prospective member. Prospective members no longer need to be nominated to join. It is the club's official email that is provided to the wider community as the contact point. We do not want the membership Coordinator's personal phone number or personal email to be distributed to the general community for personal safety reasons. This is a step towards making it easier to attract prospective members to our club. The Membership Leads process was changed by RI after this procedures document was drawn up. The District Membership Team no longer screens applicants. We are still waiting on further details on how this will work.

Step 2

The Introduction meeting may occur before or after the prospective member attending two club dinner meetings. It should not be confused with a formal interview to assess an applicant's suitability for membership. This meeting requires a quiet and relatively private environment and is not a quick chat during a club meeting. This meeting can take place in an external venue such as a coffee shop or on a table in the back area of the bowling club prior to a meeting. If there are any questions about the application form they can be answered by the Membership Coordinator at this meeting.

Step 3

The application form is to be completed by the Prospective Member. It is not completed by the Membership Coordinator or the Sponsor. The Nomination Form is no longer required. The Board decided not to use references/referees at the initial stage of the application process. This means it is no necessary for the sponsor/nominator to write a short reference statement.

The application form is a one page document that extends to two pages if the prospective member is a current Rotary member. I will ask Rod to format the form and add the logo and boxes for the comments sections. This is a step towards the prospective member taking self responsibility for their nomination. This new form is now in use.

Step 4

The procedures for introducing the prospective member to the club include some fine detail. This was a request from members of the Membership Committee to set out clearly what should happen on the night. If possible, Board members will introduce themselves to the prospective member at this meeting. It is not good practice to expect that Board members will make an assessment of suitability of a prospective members based on very brief interactions in a social setting.

Step 5

This step needs to remain in our document as it is currently in the bylaws.

Meredith has stated her concerns about this step being inconsistent with us being a welcoming and inclusive club that supports the mental health of people in our community. There are also concerns that we are creating difficulties if we face a Human Rights and Equal Opportunities Challenge or a personal defamation claim. We have moved away from asking members if they have an objection to providing the

opportunity to express concerns based on relevant knowledge. Meredith is suggesting that we add a question to the Member Satisfaction survey asking members if they wish to continue with this practice

Step 6

*The Membership Coordinator and the President Elect have **delegated responsibility** and they make an **informed** recommendation to the Board. It is good practice to have more than one person making this recommendation. It is good practice for the Board decision on the recommendation to be made at a formal Board meeting.*

Step 7

If a member has expressed concerns or objections these have to be tabled with the Board and it is the Board that makes the decision on a course of action. This was confirmed in discussions with Roseanne Kava, District Membership Coordinator.

Some Board members may not think it necessary to refer to criteria as we have not used criteria before. The advice to use criteria rather than saying `a person does not fit in' came from the Membership Portfolio area of the new Regional Council. It is also much safer to use criteria rather than saying a person `is not of good standing'. Criteria do not have to be used as a checklist when straightforward member applications but are available to be used if we face difficult situations or an external appeal process.

The procedures for communicating the Board decision to the prospective applicant should appear to be clear.

*There is a second form which is the **New Member Information Form** which is the information required by the Club Secretary who prepares this form. This should not be confused with the application form.*

Step 8

The induction step should be clear.

Step 9

This step should be clear. We have moved from the President allocating new members to committees to providing new members with time to experience different committees and making their own choice.

Step 10

Beth suggested more information on member concerns and follow up. This section has been cut back to just cover the immediate period of new membership and to keep the document to three pages.

Meredith O'Neill

22 November 2024 – alterations in red

Rotary Club of Ocean Grove.

Report to Board , November 11 2024.

1. Christmas in the Grove. We will be taking part in this event on Wednesday, 4 December 2024 as part of our connection to the community. We will have a spot outside Coles on the main street, roughly 3 trestle tables long. We will have two Cornhole tossing games and a colouring-in competition. Members of the community committee will be setting up the area and a roster will be sent round club members to ask for volunteers to manage the games. This will be a free event, simply Flying the flag for Rotary in the community. We will be offering Candy Canes as prizes for those who take part.
2. Foreign coins. I collected and delivered almost 12 kg. of coins from the two Bendigo banks as well as from our club members. This is almost twice as much as we collected last year.
3. The organiser of Loaves And Fishes was extremely pleased with the donations of food given by our members. I will be asking Rotarians if they would like to bake some home-made shortbread this year to be included in the Christmas hamper given out by Loaves and Fishes.
4. The community committee hopes to be able to donate money to the Salvation Army and to Feed Me Bellarine before Christmas, once we have the completed request form, which I would hope we will have within the next two weeks.
5. All other projects are progressing.

Rotary Club of Ocean Grove.

Christmas in the Grove event- 4th Dec 2024 .

Times - Setting up - 4.15 until 5pm
Event. 5 pm until 8pm
Clearing up - 8pm until 8.30 pm

Allocated tasks

1. Rod Birrell to collect one table, some Chairs and sandbag weights from BBQ trailer after the Market on 1st Dec., and deliver to the site in front of Cole's around 4.15.
Then pickup the same goods at 8pm.

2. Noel Emselle and Lisa Hanley will deliver Cornhole units and bean bags at 4.15 , and arrange removal at 8pm.They will explain the rules to the other volunteers.
Lisa will also bring the Microphone unit and set it up.

3.Beth Eustace will provide a card table to display Rotary leaflets, plus the Candy Canes for Prizes.

4. Pearl Macmillan will collect 2 Banners after the club meeting on the 3rd Dec plus 2 chairs from home.Then remove and return the Banners at the end.
Pearl will pick up a Rotary Tablecloth from the BBQ trailer on Dec 1st after the Market.
Pearl will provide colouring pencils and pens.

5. Rod Bush will print off colouring-in sheets, plus some Rotary Leaflets.

6. A roster sheet will be sent round Members to ask for volunteers to do 1.5 hours on the games.

7. Rod Birrell and Rod Greer will act as Spruikers to bring in the crowds.

8. Publicity.- Kath Venters will a advertise the event on Social media and will incorporate the publicity organised by Ocean Grove Business Association.

Correspondence (inward)

	Date	Source	Summary of detail	Suggested action
1	15/10/2024	Lifeline	Training course info	Info
2	15/10/2024	Queenscliffe maritime museum	Request for financial support	Info
3	16/10/2024	Barwon Health Foundation	Request for support	Info
4	18/10/2024	Bellarine Police	Bellarine Neighbourhood Newsletter	Info
5	27/10/2024	District	Call for projects to highlight	Info
6	28/10/2024	District	Notice re AGM - attendees ?	Info
7	31/10/2024	MO	Note re Tarra refunds	Info
8	1/11/2024	Shelterbox	Info re Awards	Info
9	2/11/2024	CWA	High Tea thank you	Info
10	2/11/2024	Lifeline	Online training info	Info
11	4/11/2024	State Govt	Invite from Minister SNTFV Walk	Info
12	4/11/2024	State Govt	Letter from Mlnister	Info
13	4/11/2024	District	District Annual Report	Info
		Assorted Rotary Magazines		
		Assorted club newsletters		

Correspondence (outward)

	Date	Source	Summary of detail	Suggested action
1	22/10/2024	RB	Certificate to Noel Howard (RAM)	Info

Ocean Grove Rotary - International Committee - 2024-25 - Board Approved

Project	2024-25	Paid	Comment
Bali Smiles	\$2,000.00	\$1,250.00	Gede - shoes, clothes & bag for work. 3 students for next year.
Cambodia with Global Rotaracter Scholarship Program	\$3,000.00	\$3,000.00	paid
Playgrounds	\$400.00	\$140.52	
Rotarians Against Malaria - RAM	\$1,000.00	\$1,000.00	DG partner project.
RAWS - Water Project overseas	\$3,000.00		
Seven Women - Nepal	\$600.00		
SheterBox - Rotary partner	\$3,000.00		
Total	\$13,000.00	\$5,390.52	

Possible projects if additional funds become available.

Cambodian literacy project - Bellarine North	\$500.00
Interplast	\$2,000.00
Mount Martha Rotary - Birthing kits or water project in PNG	\$500.00
RARE - previously DIK.	\$2,000.00
Rotarians Against Malaria - RAM	\$1,000.00
Total	\$6,000.00

International Report & Public Image – November 2024










































For approval:

























- Request for payment for Bali Smiles. \$1,050.
- Request for payment Facebook boosting. \$43.44.

For noting:

- Playground in Newcomb was dismantled in record time by our dedicated playground team.
- The Art Show was promoted via social media – please see content report.
- St Jude's School in Tanzania <https://www.schoolofstjude.org/> – guest speaker and ask other Clubs to attend. David has contacted Gemma and someone in her team based in Melbourne is organising her calendar while in Australia. We expect to hear some possible dates early in the New Year.
- There will be a ShelterBox information display at the December Market.

Kath

Title	Date published ↓	Reach ⓘ ↑↓
   Here is a short article from Pharmacycle on re... Rotary Club of Ocean Grove	<input type="button" value="Boost"/> <input type="button" value="⋮"/>	9 November 13:56 12 <div style="width: 10%; height: 5px; background-color: #28a745;"></div>
   This post contains no text Rotary Club of Ocean Grove	<input type="button" value="Boost"/> <input type="button" value="⋮"/>	7 November 17:24 13 <div style="width: 10%; height: 5px; background-color: #28a745;"></div>
   This post contains no text Rotary Club of Ocean Grove	<input type="button" value="Boost"/> <input type="button" value="⋮"/>	6 November 19:31 14 <div style="width: 10%; height: 5px; background-color: #28a745;"></div>
   Winner of the People's Choice is Pellegrinis b... rotarycluboceangrove	<input type="button" value="Boost"/> <input type="button" value="⋮"/>	3 November 16:18 77 <div style="width: 70%; height: 5px; background-color: #28a745;"></div>
   Winner of People's Choice Award is Pellegrini... Rotary Club of Ocean Grove	<input type="button" value="Boost"/> <input type="button" value="⋮"/>	3 November 16:07 30 <div style="width: 20%; height: 5px; background-color: #28a745;"></div>
   Raffle Prize Winners1st Prize - Barwon Heads ... rotarycluboceangrove	<input type="button" value="Boost"/> <input type="button" value="⋮"/>	3 November 15:55 40 <div style="width: 30%; height: 5px; background-color: #28a745;"></div>
   Raffle Prize Winners1st Prize - Barwon Heads ... Rotary Club of Ocean Grove	<input type="button" value="Boost"/> <input type="button" value="⋮"/>	3 November 15:49 28 <div style="width: 15%; height: 5px; background-color: #28a745;"></div>
   Don't miss the Rotary Art Show open until 5p... Rotary Club of Ocean Grove	<input type="button" value="Boost"/> <input type="button" value="⋮"/>	2 November 16:09 41 <div style="width: 5%; height: 5px; background-color: #28a745;"></div>
   Rotary Art Show #oceangroverotary #bellarin... rotarycluboceangrove	<input type="button" value="Boost"/> <input type="button" value="⋮"/>	2 November 15:47 91 <div style="width: 10%; height: 5px; background-color: #28a745;"></div>
   Thank you #libbycokemp for visiting the Art ... rotarycluboceangrove	<input type="button" value="Boost"/> <input type="button" value="⋮"/>	2 November 14:54 50 <div style="width: 5%; height: 5px; background-color: #28a745;"></div>
   Thanks Libby Coker MP for coming to see the... Rotary Club of Ocean Grove	<input type="button" value="Boost"/> <input type="button" value="⋮"/>	2 November 14:50 35 <div style="width: 5%; height: 5px; background-color: #28a745;"></div>
   **Ocean Grove Rotary Art Show – This We... rotarycluboceangrove	<input type="button" value="Boost"/> <input type="button" value="⋮"/>	1 November 21:45 77 <div style="width: 5%; height: 5px; background-color: #28a745;"></div>
   **Ocean Grove Rotary Art Show – This We... Rotary Club of Ocean Grove	<input type="button" value="Boost"/> <input type="button" value="⋮"/>	1 November 21:32 3.2K <div style="width: 80%; height: 5px; background-color: #28a745;"></div>
  Thank you Ocean Grove Voice. Rotary Club of Ocean Grove	<input type="button" value="Boost"/> <input type="button" value="⋮"/>	1 November 09:31 75 <div style="width: 10%; height: 5px; background-color: #28a745;"></div>

	Reel ·  Rotary Club of Ocean Grove	Boost	...	31 October 17:26	50
	Reel ·  rotarycluboceangrove	Boost	...	31 October 17:07	102
	🌟 Join us at the **Ocean Grove Rotary Mark... Reel ·  rotarycluboceangrove	Boost	...	31 October 12:20	338
	🌟 Join us at the **Ocean Grove Rotary Mark... Video ·  Rotary Club of Ocean Grove	Boost	...	31 October 12:17	1.2K
	A celebratory dinner was held tonight to hon... Photo ·  rotarycluboceangrove	Boost	...	29 October 21:53	87
	A celebratory dinner was held tonight to hon... Photo ·  Rotary Club of Ocean Grove	Boost	...	29 October 21:31	6.1K
	Lunch at Tara followed by a trip on the ferry t... Reel ·  rotarycluboceangrove	Boost	...	23 October 11:52	140
	Lunch at Tara and a trip on the ferry to Sorren... Photo ·  Rotary Club of Ocean Grove	Boost	...	23 October 11:33	78
	Post: "👉 13th Annual Ocean Grove Rotary Ar... Ad · 	Boost	...	20 October 01:25	476
	👉 13th Annual Ocean Grove Rotary Art Sho... Video ·  Rotary Club of Ocean Grove	Boost	...	19 October 17:03	1.8K
	#shelterboxaus #kardiniarotaryclub #oceangr... Photo ·  rotarycluboceangrove	Boost	...	15 October 20:57	42
	Recently announced ShelterBox awards. The ... Photo ·  Rotary Club of Ocean Grove	Boost	...	15 October 12:02	2.3K

Youth Committee Board Report for November 2024

1. Rotary Junior Community Awards now concluded for this academic year. Presentation night extremely well attended and successful. Meeting to be held shortly will discuss advantages/disadvantages and how we could do it better.
2. NYSF application for assistance processed.
3. Possible candidates for RYLA being followed up.
4. Work on Transition bursaries progressing - emails sent to schools. Information coming in very slowly
5. Choice of projects will be made to fit in with the budget allocated by the President/Treasurer and will be reviewed early 2025.
6. Meeting of Youth Committee scheduled to discuss
 - a. RJCA
 - i. Presentation night format
 - ii. Project Leaders for next academic year
 - iii. Participating schools for next academic year
 - b. Youth Committee members for next Rotary year
 - c. Youth Committee Director for next Rotary year
 - d. Possible changes (additions/deletions) to Youth projects

Noted that Youth Committee decisions are made difficult due to the Academic Year (on which many projects are based) being 6 months different to the Rotary Year.

Rotary Club of Ocean Grove Inc

Balance Sheet

As of October 31, 2024

	TOTAL
Assets	
Current Assets	
2000 General Account 4749	21,805.17
2001 Art Show Account 7003	0.00
2002 Term Deposit #6184 (12mth)	0.00
2003 Term Deposit #6242 (6mth)	0.00
2004 Trading Account 6663	100.00
2005 Term Deposit #6148 (7mth)	0.00
2009 Petty Cash	300.00
Cash and cash equivalents	2,000.00
Charities Account	39,458.29
Undeposited Funds	0.00
Total Current Assets	A\$63,663.46
Total Assets	A\$63,663.46
Liabilities and shareholder's equity	
Shareholders' equity:	
Net Income	30,874.18
Opening Balance Equity	31,266.70
Retained Earnings	1,522.58
Total shareholders' equity	A\$63,663.46
Total liabilities and equity	A\$63,663.46



Rotary Club of Ocean Grove Inc

Profit and Loss, All Accounts

October 2024

	TOTAL		
	OCT. 2024	OCT. 2023 (PY)	JUL. - OCT., 2024 (YTD)
Income			
0500 Charities Income			
0501 Summer Market Sites	4,230	2,375	22,335
0515 Market Entry Donation	1,662	2,170	1,662
0521 Community Sausage Sizzles	1,529	4,393	1,529
0540 Public Donations	0		500
0570 Sundry Projects Income	861		861
0580 Interest earned		0	0
Total 0500 Charities Income	8,282	8,938	26,887
0600 Administration Income			
0645 Member Annual Subscriptions	500	250	13,750
0650 Meeting Receipts	3,522	6,976	7,686
0655 Meeting Sergeant	52	112	144
Total 0600 Administration Income	4,073	7,339	21,579
0700 Art Show - Income			
0715 Donations			700
0720 Art Raffle Sales	1,416	645	1,416
0730 Art Entry Fees	3,108	2,415	3,868
Total 0700 Art Show - Income	4,524	3,060	5,984
Total Income	A\$16,879	A\$19,337	A\$54,451
GROSS PROFIT	A\$16,879	A\$19,337	A\$54,451
Expenses			
1500 Charities Expenses			
1528 Summer Market Expenses	664	172	1,240
1532 Market Insurance		305	
1534 Youth Donations		1,000	
1535 Youth Payments excl Exchange	120	192	120
1540 Vocational Payments			69
1549 Community Donations			3,500
1550 Community Projects	1,056		1,071
1553 Sausage Sizzle Costs	573	2,297	1,209
1560 International Projects Donations	2,450	8,500	3,960
1561 International Expenses			341
1563 Rotary Foundation (The)		500	
Total 1500 Charities Expenses	4,863	12,966	11,509



Rotary Club of Ocean Grove Inc

Profit and Loss, All Accounts

October 2024

	TOTAL		
	OCT. 2024	OCT. 2023 (PY)	JUL. - OCT., 2024 (YTD)
1600 Administration Expenses			
1605 Rotary International Subscriptions			3,941
1606 RDU Magazine Subscriptions			1,137
1607 District Subscriptions			5,220
1609 Badges and Regalia			10
1610 Training Expenses			145
1615 Meeting Meals/Venue	2,344	9,261	5,451
1620 Meeting Raffle Expenses			625
1625 Postage, Printing, Stationery			970
1632 Accounting Expenses	175	55	565
1635 Comms (Web host, Telephone etc)		190	
1640 Public Relations		330	87
1645 Equipment Purchase			16
Total 1600 Administration Expenses	2,519	9,836	18,167
1700 Art Show - Expenses			
1750 Hire of venue			500
1770 Printing catalog		660	
1780 Advertising/Promotional Signage		590	150
1790 Sundry Expenses		60	
Total 1700 Art Show - Expenses		1,310	650
1900 Trading Account Transfers		8,548	
Total Expenses	A\$7,382	A\$32,659	A\$30,326
NET EARNINGS	A\$9,497	A\$ -13,322	A\$24,125

Note

Finalised Accounts for 2016-17 Year, included Trading, General and Art Show Accounts.

Net Earnings matches with Balance Sheet

Noel Emselle, Treasurer 2016-17

Rotary Club of Ocean Grove Inc

Transaction Report

October 2024

DATE	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT
1500 Charities Expenses				
1528 Summer Market Expenses				
04/10/2024	Tavids Print Group	OSKO PAYMENT Rotary Ocean Grove Tavids Print Pty Ltd	Charities Account	384.00
04/10/2024		OSKO PAYMENT Rotary Ocean Grove Samantha Arbuthnot	Charities Account	280.00
Total for 1528 Summer Market Expenses				A\$664.00
1535 Youth Payments excl Exchange				
18/10/2024	Haines, Tony	OSKO PAYMENT Rotary Ocean Grove A G Haines	Charities Account	120.00
Total for 1535 Youth Payments excl Exchange				A\$120.00
1550 Community Projects				
18/10/2024	Pharmacycle Pty Ltd	OSKO PAYMENT Rotary Ocean Grove Pharmacycle Pty Ltd	Charities Account	1,056.00
Total for 1550 Community Projects				A\$1,056.00
1553 Sausage Sizzle Costs				
07/10/2024		E-BANKING TFR XXXXXX8322 BBQ Costs XXXXXXXXX211202	Charities Account	572.98
Total for 1553 Sausage Sizzle Costs				A\$572.98
1560 International Projects Donations				
25/10/2024	RAWCS - Overseas Aid Fund	OSKO PAYMENT Rotary Ocean Grove RAWCS Ltd Overseas A	Charities Account	1,000.00
25/10/2024	Cambodia Rural Student Schol	OSKO PAYMENT Rotary Ocean Grove Cambodia Rural Stude	Charities Account	1,450.00
Total for 1560 International Projects Donations				A\$2,450.00
Total for 1500 Charities Expenses				A\$4,862.98
1600 Administration Expenses				
1615 Meeting Meals/Venue				
11/10/2024	Searoad Ferries	OSKO PAYMENT Rotary Ocean Grove Searoad Ferries	2000 General Account 4749	1,975.00
11/10/2024	Cash Card AC	E-BANKING TFR XXXXXX7071 Field & Game Dinne XXXXXXXXX211202	2000 General Account 4749	258.63
18/10/2024	Trading AC	E-BANKING TFR XXXXXX8189 Meals XXXXXXXXXXX211202	2000 General Account 4749	110.66
Total for 1615 Meeting Meals/Venue				A\$2,344.29
1632 Accounting Expenses				
04/10/2024	Crigan Bookkeeping	OSKO PAYMENT Rotary Ocean Grove Crigan Bookkeeping	2000 General Account 4749	120.00
14/10/2024	Intuit Quickbooks	DIRECT DEBIT INTUIT*QUICKBOOK XXXXXX7018 T1- 1571139c-1	2000 General Account 4749	55.00
Total for 1632 Accounting Expenses				A\$175.00
Total for 1600 Administration Expenses				A\$2,519.29
1800 Cash Card expenses				
1810 Card Expenses				
01/10/2024		RETAIL PURCHASE WOOLWORTHS 36041, OCEAN GROVE 3009 AUDXXXXXXXX3430	Cash and cash equivalents	34.30
01/10/2024		RETAIL PURCHASE WOOLWORTHS 3714, OCEAN GROVE 3009 AUDXXXXXXXX1580	Cash and cash equivalents	15.80
01/10/2024		RETAIL PURCHASE WOOLWORTHS 3714, OCEAN GROVE 3009 AUDXXXXXXXX1580	Cash and cash equivalents	15.80
01/10/2024		RETAIL PURCHASE COLES 0665 OCEA 0110 AUDXXXXXXXX2060	Cash and cash equivalents	20.60

Rotary Club of Ocean Grove Inc

Transaction Report

October 2024

DATE	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT
01/10/2024		RETAIL PURCHASE COLES 0665 OCEA 0110 AUDXXXXXXXXX2180	Cash and cash equivalents	21.80
01/10/2024	Bendigo Bank	INTEREST	Cash and cash equivalents	-0.02
02/10/2024		RETAIL PURCHASE WOOLWORTHS 36041, OCEAN GROVE 0110 AUDXXXXXXXXX1080	Cash and cash equivalents	10.80
02/10/2024		RETAIL PURCHASE WOOLWORTHS 36041, OCEAN GROVE 0110 AUDXXXXXXXXX2800	Cash and cash equivalents	28.00
02/10/2024		RETAIL PURCHASE COLES 0665COLES 06,OCEAN GROVE 3009 AUDXXXXXXXXX1200	Cash and cash equivalents	112.00
03/10/2024		RETAIL PURCHASE WOOLWORTHS 36041, OCEAN GROVE 0210 AUDXXXXXXXXX1638	Cash and cash equivalents	16.38
04/10/2024		RETAIL PURCHASE SQ *READY CUT VE,South Geelong 0210 AUDXXXXXXXXX5588	Cash and cash equivalents	55.88
05/10/2024		RETAIL PURCHASE COLES 0665COLES 06,OCEAN GROVE 0410 AUDXXXXXXXXX4277	Cash and cash equivalents	42.77
06/10/2024		RETAIL PURCHASE COLES 0665COLES 06,OCEAN GROVE 0510 AUDXXXXXXXXX6000	Cash and cash equivalents	60.00
06/10/2024		RETAIL PURCHASE COLES 0665 OCEA 0610 AUDXXXXXXXXX0600	Cash and cash equivalents	6.00
06/10/2024		RETAIL PURCHASE COLES 0665COLES 06,OCEAN GROVE 0510 AUDXXXXXXXXX5200	Cash and cash equivalents	252.00
07/10/2024		E-BANKING TRANSFER XXXXXX8322 BBQ Costs XXXXXXXXX211201	Cash and cash equivalents	-572.98
07/10/2024		REFUND - EFTPOS COLES 0665 OCEA 4040	Cash and cash equivalents	-11.60
08/10/2024		RETAIL PURCHASE WOOLWORTHS 36041, OCEAN GROVE 0710 AUDXXXXXXXXX4110	Cash and cash equivalents	41.10
09/10/2024		RETAIL PURCHASE COLES 0665COLES 06,OCEAN GROVE 0810 AUDXXXXXXXXX1000	Cash and cash equivalents	110.00
11/10/2024		E-BANKING TRANSFER XXXXXX7071 Field & Game Dinne XXXXXXXXX211601	Cash and cash equivalents	-258.63
15/10/2024		RETAIL PURCHASE NXT*Ocean Grove BowlingOcean G 1510 AUDXXXXXXXXX0934	Cash and cash equivalents	9.34
15/10/2024		RETAIL PURCHASE NXT*Ocean Grove BowlingOcean G 1510 AUDXXXXXXXXX5101	Cash and cash equivalents	51.01
15/10/2024		RETAIL PURCHASE NXT*Ocean Grove BowlingOcean G 1510 AUDXXXXXXXXX2475	Cash and cash equivalents	24.75
15/10/2024		RETAIL PURCHASE NXT*Ocean Grove BowlingOcean G 1510 AUDXXXXXXXXX1596	Cash and cash equivalents	15.96
15/10/2024		RETAIL PURCHASE NXT*Ocean Grove BowlingOcean G 1510 AUDXXXXXXXXX0960	Cash and cash equivalents	9.60
18/10/2024		E-BANKING TRANSFER XXXXXX8189 Meals XXXXXXXXX211601	Cash and cash equivalents	-110.66
Total for 1810 Card Expenses				A\$0.00
Total for 1800 Cash Card expenses				A\$0.00
TOTAL				A\$7,382.27

YEAR	ENTRIES	SOLD	%	SOLD AMOUNT	SALES PROFIT	Rank
11	334	31	9.3%	\$22,685.00	\$5,671.25	1
12	238	33	13.9%	\$17,120.00	\$4,280.00	5
13	276	36	13.0%	\$15,875.00	\$3,968.00	8
14	191	25	13.1%	\$14,200.00	\$3,550.00	10
15	210	27	12.9%	\$18,300.00	\$4,575.00	4
16	170	31	18.2%	\$15,990.00	\$3,997.00	7
17	234	30	12.8%	\$11,540.00	\$2,885.00	12
18	238	23	9.7%	\$8,425.00	\$2,106.00	13
19	257	45	17.5%	\$20,965.00	\$5,241.25	3
21	282	24	8.5%	\$16,755.00	\$4,188.75	6
22	221	35	15.8%	\$22,320.00	\$5,580.00	2
23	204	31	15.2%	\$15,650.00	\$3,912.50	9
24	173	27	15.6%	\$12,780.00	\$3,195.00	11
TOTAL		305		\$161,855.00	\$53,149.75	
ART SHOW SALE RECORDS						

